

**WIGGINS LAKES AND PRESERVE**

**Second Notice**

**January 8, 2018**

**The Annual Election of Directors**

**&**

**The Annual Meeting of the Members**

In accordance with the Bylaws of the Association, Section 718.112(2)(d), Florida Statutes, and Rule 61-20, Florida Administrative Code, you are hereby notified that the *Annual Election and Members Meeting* for the Association will be held at the following date, time and place.

**Thursday, February 8<sup>th</sup>, 2018**

**7:00 p.m.**

**At the Wiggins Lakes and Preserve Clubhouse**

**789 Wiggins Lakes Drive**

**Naples, FL 34110**

**Enclosed with this Notice are the following items:**

- 1. Explanation regarding election and proxy**
- 2. A voting proxy and return envelope**
- 3. Agenda for annual members meeting**
- 4. Notice and agenda for Board of Directors Meeting**

**Agenda for 2018 Annual Meeting of Members**

**Wiggins Lakes and Preserve Association, Inc.**

1. Welcome, Call to order and Opening Remarks
2. Announcement of the Board of Directors for 2018-2019
3. Certification of the presence of a quorum and proof of notice
4. Approval of minutes of last members' meeting
5. Reports of Officers and Directors
6. Old business
7. New business
8. Adjournment

**Notice**

**Board of Directors Meeting**

**Wiggins Lakes and Preserve Association, Inc.**

The organizational meeting of the Board of Directors of Wiggins Lakes and Preserve Association, Inc., will be held on February 8<sup>th</sup>, 2018 immediately following the annual members' meeting at the Wiggins Lake Clubhouse, located at 789 Wiggins Lakes Dr., Naples, FL, 34110.

**Agenda for the Board of Directors Meeting Wiggins Lakes & Preserve Association, Inc.**

1. Call to order and determination of a quorum
2. Proof of notice
3. Election/Appointment of officers
4. Consideration of date for next meeting
5. Adjournment

### **Explanation regarding election**

There were two submissions from two candidates to run for the Board of Directors from the Preserve to fill two vacancies. Therefore, no election is required to file these vacancies. The owners who submitted applications for Board Election were Alan Morse and Jill Sampson. Pursuant to Florida Statutes, it is announced that they are elected to serve as Board Members. Each for a two-year term.

One owner submitted the necessary paperwork to seek election to the Board from the Lakes to fill one vacancy. Therefore, no election is required to fill this vacancy. The owner who submitted an application for Board Election is Len Bregar. Pursuant to Florida Statutes, it is announced that Len Bregar is elected to serve as a Board Member for a two-year term.

### **Annual meeting proxy and explanation**

If you cannot attend the annual meeting, **we need your proxy to establish a quorum** of members for a valid annual meeting. Florida law requires an annual meeting of the Association. However, there are no matters of consequence to be voted upon, as can be seen from the attached agenda. Therefore, the purpose of this proxy is limited to the establishment of a quorum and to deal with procedural matters only.

**We still need your proxy.** If a quorum is not established, the meeting will have to be adjourned from time to time until we have a quorum. This will result in significant additional and unnecessary expense for the Association.

Please return your proxy in the enclosed self-addressed envelope, or deliver by hand to **Wiggins Lakes and Preserve, C/O American Property Management Services, 8825 Tamiami Trail East, Naples, FL, 34113, By January 31<sup>st</sup>, 2018.**

**PROXY**

**FEBRUARY 8<sup>TH</sup>, 2018**

**MEMBERSHIP ANNUAL MEETING**

TO: Secretary

Wiggins Lakes and Preserve

KNOW ALL PERSON BY THESE PRESENTS, that the undersigned hereby appoints the Secretary of the Association or \_\_\_\_\_, attorney and agent with the power of substitution for and in the name, place and stead of the undersigned, to vote as proxy at the membership meeting of the Association, to be held at the Clubhouse, February 8<sup>th</sup>, 2018 at 7:00 p.m., and any adjournment thereof, according to the number of votes the undersigned would be entitled to vote if then present upon the matters set forth in the Notice of Meeting dated January 7, 2018, a copy of this has been recived by the undersigned.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Unit Owner

\_\_\_\_\_

Address and Unit Number

\_\_\_\_\_